

UNDER SECTIONS 35A, 36A, OR 40, CROWN MINERALS ACT 1991

Application to change a permit

This form is used to apply for a change to a permit. This may be any combination of:

an extension of land, change of minerals, extension of duration, or change to work programme conditions. This form may also be used to apply for a partial surrender. For a full surrender application, please use form **APP 03**.

- New Zealand Petroleum & Minerals (NZP&M) recommends that applicants familiarise themselves with the **Crown Minerals Act 1991** (the 'Act'), the relevant regulations, and the relevant Minerals or Petroleum Programme, and seek professional advice where appropriate before making an application to change a permit. See www.nzpam.govt.nz/how-we-regulate/legislation-we-act-under for more details.
- Please note that information provided with your application is treated confidentially but may be subject to release under the provisions of the **Official Information Act 1982**. If this is the case, we may consult with you before the material is considered for public release.
- The personal information you must include in this form is needed to process your application under the Act. You have the right under the **Privacy Act 2020** and/or the **Official Information Act 1982** to access information held about you by NZP&M and request that this information be corrected if necessary.
- The information you provide in this form may be used for regulatory compliance or enforcement purposes according to the Ministry of Business, Innovation and Employment's **Transparency Statement**.
- If the space on any part of this form is insufficient to include all relevant details, place them in the supporting information document in the order they appear in this form. State 'see supporting information' in the appropriate space, and attach the document to the application.
- A Tier 3 permit holder may not make a written application under section 36(1)(b) that, if granted, would result in the permit not satisfying the requirements of a Tier 3 permit as set out in section 2B(2A).

SECTION 1: CONTACTS

1.1 Application Contact¹ Details

Please set out the details of the Application contact.

Legal name:	
Organisation:	
New Zealand Business Number (NZBN):	
Postal address:	
	Postcode:

Email:

Primary phone:

Secondary phone:

1 Application contact

The Application contact is the sole point of contact for an application. An application contact:

- › receives all communications about the progress of an application, including any application fee invoice.
- › can view all applications for which they are the Application contact (where they have a NZP&M online permitting system account).

SECTION 2: CURRENT PERMIT DETAILS AND INTERESTS

2.1 Permit Details

Please list details of the permit to which this application relates:

Permit number

Permit type

☐ Prospecting ☐ Exploration ☐ Mining

Permit tier

Permit operator

Location

☐ Onshore ☐ Offshore ☐ Both

Current permit expiry date:²

2.2 Permit Interests

	Permit participant(s)	Operator: ² (Y/N)	NZBN (if relevant):	Interest:
1				%
2				%
3				%
4				%
5				%
6				%

2 Please indicate which permit participant is the Permit operator. The Permit operator is the person who is responsible for the day-to-day management of activities under the permit.

SECTION 3: CHANGE TO BE SOUGHT

Please indicate the change(s) you are seeking to make to the permit:

Extension of Land	☐ Fill in section 5
Change of Minerals	☐ Fill in section 6
Extension of Duration	☐ Fill in section 7
Appraisal Extension	☐ Fill in section 7
Change of Conditions	☐ Fill in section 8
Partial Surrender	☐ Fill in section 9

SECTION 4: TIMEFRAME

Has the application been submitted within the required timeframe?

☐ Yes ☐ No

Change type	Filed no later than	From
Extension of Land ³	90 days	Expiry date of permit
Change of Minerals	90 days	Expiry date of permit
Extension of Duration – exploration and prospecting	90 days	Expiry date of permit
Extension of Duration – mining	6 months	Expiry date of permit
Extension of Duration - Decommissioning or mine-closure (under s36(a) of the Act)	6 months	Expiry date of permit
Appraisal Extension (under s35A of the Act)	6 months	Expiry date of permit
Change of Conditions	90 days	Due date of condition
Partial Surrender	N/A	N/A

³ Application to extend land under section 36(2) of the Act and clause 12.5 of the Minerals Programme or 12.4 of the Petroleum Programme. To amalgamate adjacent permits under s36(2) and clause 12.7 of the Mineral Programme or 112.6 of the Petroleum Programme, please use APP 07.

Where the timeframe has not been complied with, you must provide compelling reason(s) why the permit holder could not comply with the timeframe for the Minister to consider whether to receive the application at a later date.

If applicable, please provide compelling reasons why the permit holder could not provide the application within the required timeframe:

SECTION 5: EXTENSION OF LAND

5.1 Details – Extension of Land

To extend the land to a permit as part of an amalgamation under clause 12.7 of the Minerals Programme or 12.6 of the Petroleum Programme, please use **APP 07**.

Please provide the following details (Note: Tier 3 permits may not exceed 50 hectares):

Area of proposed extension:⁴

_____ hectares or _____ square km

If the application is with respect to a Minerals permit, is the application area part of a newly available acreage (NAA) offer?

☐ Not applicable

☐ Yes NAA number: _____

☐ No

Is the permit application area intended to exclude all granted permits and/or existing privileges for the same mineral/s group?

☐ Yes ☐ No

4 Please state area in hectares for Minerals exploration and mining permits only. For all other permit types, including all Petroleum permits, please state the proposed area extension in square kilometres.

5.2 Documents Required

Please attach the following:

A signed APP 10 Application Authority form for each permit participant that is not you as an individual.	
For Tier 1 minerals applications on land for minerals other than gold or silver only – a Land Minerals Status (LMS) report.	
A map of the permit area. The map must clearly identify the location of the proposed permit and must be prepared in accordance with the regulations.	
Other supporting information as outlined in the relevant Regulations.	

SECTION 6: CHANGE OF MINERALS

6.1 Details

Please provide the following details (Note: Tier 3 permits may only be for Gold):

The application is to:

☐ Add one or more minerals⁵ ☐ Remove one or more minerals

Minerals to be added or removed:

5 Note that you must avoid overlaps with permits of the same mineral(s) and/or mineral group(s) unless you have prior written consent from the permit holder.

6.2 Documents Required

Please attach the following:

A signed APP 10 Application Authority form for each permit participant that is not you as an individual.	
For Tier 1 minerals applications on land for minerals other than gold or silver only – a Land Minerals Status (LMS) report.	
Other supporting information as outlined in the relevant Regulations.	

SECTION 7: DETAILS – EXTENSION OF DURATION AND APPRAISAL EXTENSION

7.1 Please provide the following details

Permit extension requested:⁶

_____ Years _____ Months

If the application is with respect to an exploration permit, is the extension of duration requested in order to appraise a discovery (an Appraisal extension?):⁷

☐ Not applicable

☐ Yes

☐ No

Area reduction:⁸

_____ hectares or _____ square km

6 Applications to extend the duration of an exploration permit for discovery appraisal are made under section 35A of the Act. All other applications to extend the duration of a permit are made under section 36 of the Act. Note that the Act provides that existing permits continue in force until a decision has been made on extension of duration applications.

7 For Minerals the duration of a prospecting permit may be extended for a period not exceeding 4 years from the commencement date of the permit. The duration of an exploration permit may be extended under section 36 of the Act for a period not exceeding 10 years from the commencement date of the permit. Exploration permits may be extended beyond this period to appraise a discovery under section 35A. The duration of a mining permit may be extended for such a period as the Minister considers reasonable to enable the permit holder to economically deplete the discovery. For Petroleum Exploration permits granted after 24 May 2013 are not entitled to extensions of duration other than appraisal extensions. Permits granted prior to 24 May 2013 are allowed a maximum duration of 10 years for onshore permits, 12 years for Taranaki offshore area and 15 for all other offshore areas, based on original permit area. Appraisal Extensions will only be granted for an exploration permit where a discovery which has the potential to lead to the granting of a mining permit is made during the current term of the permit and there is insufficient time to appraise the discovery. The duration of a mining permit may be extended for such a period as the Minister considers reasonable to enable the permit holder to economically deplete the discovery.

8 Please state area in hectares for Minerals exploration and mining permits only. For all other permit types, including all Petroleum permits, please state the proposed area extension in square kilometres. It is important to note that for a minerals exploration permit the area granted will ordinarily be not more than the greater of one half of the area originally covered by the permit, or 150 hectares.

7.2 Documents Required

Please attach the following:

A signed APP 10 Application Authority form for each permit participant that is not you as an individual.	
Other supporting information as outlined in the relevant Regulations.	

SECTION 8: CHANGE OF CONDITIONS

8.1 Details – Change of Conditions

An application to change the specified due date of a condition must be accepted for processing before that due date. If the application is not decided before that obligation falls due, you will not breach the condition if the application is then granted. However, if your application is declined you will be considered to have breached the condition from the original due date.

Please provide the following details (Note: for Tier 3 permits work programme changes or variations will not be accepted):

Specify the permit conditions you would like changed:

How do you want the permit conditions changed?

If this application relates to a petroleum permit please select one of the following changes:

- ☐ Transition to the next stage – with a change to the obligations in the next stage (no fee applies)¹⁴
- ☐ Commit to the next stage –no changes (no fee applies)
- ☐ Change of conditions - including change of key deliverables in the current stage

Specify the reasons why the Minister should amend the permit condition or conditions:

A signed APP 10 Application Authority form for each permit participant that is not you as an individual.	
Any other information relevant to the application (including any maps, diagrams, cross-section, or reports).	
Other supporting information as outlined in the relevant Regulations.	

SECTION 9: PARTIAL SURRENDER

9.1 Details – Partial Surrender

Partial surrender:⁹

Please note that a partial surrender will be processed separately from any other change type.

Statement of reason for the surrender:

Area reduction:¹⁰

_____ hectares or _____ square km

⁹ Please note that partial surrenders under section 40 of the Act take effect on the date the Chief Executive accepts the application for the partial surrender. Annual fees for permits will be recalculated from this date to account for the surrender and an appropriate refund will be made for any fees paid in advance.

¹⁰ Please state area in hectares for Minerals exploration and mining permits only. For all other permit types, including all Petroleum permits, please state the proposed area extension in square kilometres.

9.2 Documents Required

A signed APP 10 Application Authority form for each permit participant that is not you as an individual.	
A map of the permit area. The map must clearly identify the location of the proposed permit and must be prepared in accordance with the regulations.	
Other supporting information as outlined in the relevant Regulations.	

SECTION 10: APPLICATION FEE

10.1 Fee Payment

Please refer to the New Zealand Petroleum & Minerals (NZP&M) website for application fees:

- › Mineral permit fees – www.nzpam.govt.nz/permits/minerals/fees-royalties
- › Petroleum permit fees – www.nzpam.govt.nz/permits/petroleum/fees-royalties
- › Application fees are prescribed in the Crown Minerals (Mineral Fees) Regulations 2016 or the Crown Minerals (Petroleum Fees) Regulations 2016.
- › Please pay the fee by internet banking and attach a copy of the successful transaction, as evidence of the payment.

Account details:

- › Account Holder/Payee name: Ministry of Business, Innovation & Employment
- › Account number: 03 0049 0001311 02
- › Reference for payment: A proposed permit participant's name.
- › The Ministry of Business, Innovation and Employment's bank account is held with Westpac bank, NZ Government Branch, 318 Lambton Quay, Wellington, New Zealand 6011.

An applicant is also expected to pay for all bank fees incurred for telegraphic transfers made from overseas.

- › One bank fee is charged when the fee leaves the country of origin's bank and another fee is charged when it is received by a bank in New Zealand.
- › As such, payments by telegraphic transfer should ensure that overseas bank charges are set to 'Ours' in order to have the bank fees paid at both ends.
- › SWIFT Code is WPACNZ2W.

10.2 Evidence of payment

Please provide the following payment details to appear on the Ministry of Business, Innovation & Employment's bank statement and attach a copy of the successful internet banking transaction as evidence that the application fee has been paid.

Payee name:	
Payment reference:	
Payment date:	
Evidence of direct credit payment:	A copy of the successful internet banking transaction statement is attached. ☐

SECTION 11: DECLARATION

I declare that all information provided in this application is true and correct to the best of my knowledge and that I am authorised to sign this application¹².

Signature:	
Legal name:	
Position of signatory:	
Organisation:	
New Zealand Business Number (NZBN):	
Date:	

12 Where the permit participant is a company, partnership, society, trust or other legal entity, the application must be signed in accordance with the relevant legislative requirements, constitution, or rules by a person or agent with the requisite authority. All applications must be signed in accordance with the relevant regulations.

This completed form, along with the supporting documentation, should be emailed or posted to New Zealand Petroleum & Minerals at the addresses below.

Address: PO Box 1473, Wellington 6140, New Zealand

Email: nzpam@mbie.govt.nz

Website: www.nzpam.govt.nz

NZPEM is a branch of the New Zealand Ministry of Business, Innovation and Employment. We manage New Zealand's Crown Mineral Estate. Our aim is to maximise the gains to New Zealand's economy from development of these resources, a key component to the government's Business Growth Agenda. To support this aim we endeavour to educate and inform New Zealanders, including consultation with indigenous stakeholders and local government.