

# Application authority

This form is used by a proposed or current permit participant to give authority to an individual to make applications for new permits and/or changes to existing permits on behalf of that proposed or current permit participant or a 'relevant person' for the purpose of Section 41AC. This form is also used to appoint roles (see Appendix 1) for those applications. Where an authorised person is making an application, a copy/copies of this form, completed by each affected proposed or current permit participant, must be attached with that application.

This form may also be used to give authority to an individual to make a change of control application on behalf of a 'relevant person' under Section 41AC.

- › New Zealand Petroleum & Minerals (NZP&M) recommends that applicants familiarise themselves with the **Crown Minerals Act 1991** (the 'Act'), the **Crown Minerals (Minerals Other than Petroleum) Regulations 2007**, the **Crown Minerals (Petroleum) Regulations 2007**, the **Minerals Programme for Minerals (Excluding Petroleum) 2025**, and the **Minerals Programme for Petroleum 2025** and seek professional advice where appropriate before making an application for a permit. See NZP&M's **Overview of the minerals and petroleum regulatory environment – New Zealand Petroleum and Minerals** webpage for more details.
- › Please note that information provided with your application is treated confidentially but may be subject to release under the provisions of the **Official Information Act 1982**. If this is the case, we may consult with you before the material is considered for public release.
- › The personal information you must include in this form is needed to process your application under the Act. You have the right under the **Privacy Act 2020** and/or the **Official Information Act 1982** to access information held about you by NZP&M and request that this information be corrected if necessary.
- › The information you provide in this form may be used for regulatory compliance or enforcement purposes according to the Ministry of Business, Innovation and Employment's **Transparency Statement**.

## SECTION 1: INDIVIDUAL TO WHOM AUTHORITY IS TO BE GRANTED

*Please note that form APP 01-PET refers to "nominated" rather than "proposed" participant details.*

### 1.1 Individual details:

Please provide the details of the person making the application.

Legal name:	
Organisation:	
NZBN (if applicable):	
Postal address:	
	Postcode:
Email:	

Primary phone:

Secondary phone:

## SECTION 2: PROPOSED OR CURRENT PERMIT PARTICIPANT GRANTING THE AUTHORITY

Please note that form APP 01-PET refers to "nominated" rather than "proposed" participant details.

### 2.1 Permit participant details:

Please provide details of the proposed or current permit participant granting the authority.

Legal name:

Organisation:

NZBN (if applicable):

Postal address:

Postcode:

Contact email address:<sup>1</sup>

Contact phone:<sup>1</sup>

<sup>1</sup> These should be the contacts for any enquiries relating to this authority (not relating to other permitting).

## SECTION 3: PROPOSED OR CURRENT PERMIT PARTICIPANT AUTHORISATION

### 3.1 Applications for new permits:

By signing below, I authorise the individual named in Section 1 to make applications for new permits on behalf of the proposed or current permit participant and to appoint the Application contact, Permit administrator and/or Geotechnical contact roles (see Appendix 1) for such applications. Where the individual has an account on the NZP&M online permitting system, I understand they will be able to view all applications they have created. Any action undertaken is deemed to be the action of the authorising proposed or current permit participants. This authority will remain in force for the specified period or until it is revoked by the proposed or current permit participant in writing. This authority revokes all previous authorities for the same individual.

The Chief Executive will treat this application authority as continuing to have effect until the Chief Executive receives a copy of written notice revoking it.

The Crown will not be liable for any action (or omission) by the Chief Executive taken in accordance with this application authority.

This application authority does not preclude the Chief Executive from choosing, in his or her sole discretion, to deal directly with the proposed or current permit participant about any permit, and vice versa.

This authorisation is granted for (check one):

- Not applicable (no authorisation given to make new permit applications)
- An indefinite period.
- The specified period: \_\_\_\_\_ to \_\_\_\_\_

### 3.2 Applications for changes to existing permits:<sup>2</sup>

I authorise the individual named in Section 1 to make applications for changes to existing permits on behalf of the proposed or current permit participant and to appoint the Application contact role for such applications. Where the individual has an account on the NZP&M online permitting system, I understand they will be able to view all applications they have created.

This authority will remain in force for the specified period or until it is revoked by the proposed or current permit participant in writing. This authority revokes all previous authorities for the same individual.

The Chief Executive will treat this application authority as continuing to have effect until the Chief Executive receives a copy of written notice revoking it.

The Crown will not be liable for any action (or omission) by the Chief Executive taken in accordance with this application authority.

This application authority does not preclude the Chief Executive from choosing, in his or her sole discretion, to deal directly with the proposed or current permit participant or relevant person about any permit, and vice versa.

This authorisation is granted for (check one):	<input type="checkbox"/> Not applicable (no authorisation given to make change applications for existing permits) <input type="checkbox"/> An indefinite period. <input type="checkbox"/> The specified period: _____ to _____
This authorisation applies to (check one):	<input type="checkbox"/> All current and future permits for the permit participant or relevant person <input type="checkbox"/> The following permits. <sup>3</sup>

2 The individual will not be able to see or make applications for existing permits online unless they are the permit administrator for those permits.

3 If you are a current permit participant please list the permits this authority relates to. Note: all permits listed must have as a permit participant the permit participant named in Section 2. If this authority relates to a transfer please ensure the permit number is listed below.

Permit type: <sup>4</sup>	Permit number:	Operation name:	Does this relate to a transfer:
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

4 For example 'Minerals prospecting permit' or 'Petroleum exploration permit'.

### 3.3 Authorised signature(s):<sup>5</sup>

This form must be signed by the proposed or current permit participant or relevant person and the authorised person. In signing below each person declares to the Chief Executive of the Ministry of Business, Innovation and Employment (Chief Executive) that all information provided in this application is true and correct to the best of their knowledge and that they are authorised to sign this application.<sup>6</sup>

Authorised signature(s):	_____
Legal name:	_____
Position of signatory:	_____
Organisation:	_____
NZBN:	_____
Date:	_____
Authorised signature(s):	_____
Legal name:	_____
Position of signatory:	_____
Organisation:	_____
NZBN:	_____
Date:	_____

5 Where the proposed or current permit participant or relevant person is a company, partnership, society, trust or other legal entity, this form must be signed in accordance with the relevant legislative requirements, constitution, or rules by a person or agent with the requisite authority. All applications must be signed in accordance with the relevant regulations.

6 All applications must be signed in accordance with the relevant regulations.

## APPENDIX 1: ROLE DEFINITIONS

### Application contact role

The Application contact is the sole point of contact for an application. An application contact:

- › receives all communications about the progress of an application, including any application fee invoice;
- › can view all applications for which they are the Application contact (where they have a New Zealand Petroleum & Minerals online permitting system account).

### Permit administrator role

The Permit administrator is the ongoing primary contact on matters to do with the permit.

A permit administrator:

- › receives all communications regarding the permit not directed to the Fee administrator, Royalty administrator, ERL administrator, Geotechnical contact, or Audit contact. This includes all communication around upcoming obligations;
- › can view all permits for which they are the Permit administrator (and where they have a New Zealand Petroleum & Minerals online permitting system account);
- › by default assumes the Geotechnical contact role for a permit, when the permit is first granted, however this can be assigned at any time by email; and
- › by default assumes the Fee administrator role for a permit, when the permit is first granted, however this can be assigned at any time using the APP-11 Application to change role form.

### Geotechnical contact role

The Geotechnical contact is the permit contact on geotechnical matters, and

- › may be contacted on geotechnical matters.

### Fee administrator role

The fee administrator is the permit contact on matters to do with annual fees, and

- › receives all communications, including invoices, regarding annual fees on the permit.

This completed form, along with the supporting documentation, should be emailed or posted to New Zealand Petroleum & Minerals at the addresses below.

**Address:** PO Box 1473, Wellington 6140, New Zealand

**Email:** [nzpam@mbie.govt.nz](mailto:nzpam@mbie.govt.nz)

**Website:** [www.nzpam.govt.nz](http://www.nzpam.govt.nz)

NZPEM is a branch of the New Zealand Ministry of Business, Innovation and Employment. We manage New Zealand's Crown Mineral Estate. Our aim is to maximise the gains to New Zealand's economy from development of these resources, a key component to the government's Business Growth Agenda. To support this aim we endeavour to educate and inform New Zealanders, including consultation with indigenous stakeholders and local government.